



Two Technology Way, Norwood, MA 02062
www.StellarBT.com

System Specialist - BMS Automation Specialist (Service Department)

Salary/Benefits: Salary Negotiable / Full Benefits (401K, Medical, Dental, Holidays and Vacation)

Job Description: As a System Specialist for the Service Dept., you will provide customer technical support. Responding to customer service calls and implementing preventative maintenance routines of networked components are tasks of the Service Specialist. Provide customer training and make recommendations that will achieve equipment optimal performance and efficiencies while maintaining comfort conditions and reducing operating costs.

Responsibilities:

Including but not limited to:

- Read wiring diagrams, network diagrams, MEP drawings and system wiring details and must be able to troubleshoot and resolve complex network and system problems.
- Programming required for integrated systems; including legacy control systems, HVAC equipment manufacturers products, lighting, security systems, and power monitoring.
- Create graphic screen, configure application specific controllers and have a good understanding of IP/Networks.
- Provide customer support.
- Respond to emergency service calls and periodically perform after hours "on call" service.
- Ability to interpret building automation control sequences, set schedules, adjusts set-points and use control programs of automation.
- Support time-based requests: able to function effectively in a multi-tasking, fast paced environment with deadlines.

Job Requirements:

- Work with common DDC protocols such as BACnet, Modbus, and LON.
- Strong verbal communications and documentation skills.
- Communicate clearly and effectively using email, Microsoft office word, excel.
- Provide excellent customer service and display a professional image to include neat appearance, proper hygiene and appropriate attire.
- Strong understanding of HVAC Systems, computers and associated hardware and software.
- Work from prints, wiring diagrams, sketches, handbooks, manufacturer documents, etc.
- Knowledge of any of the following control systems and programming languages is a plus:
 - Siemens Talon – PPCL/ABT
 - Honeywell and Johnson Controls
 - Niagara AX/N4
- Experienced with Microsoft Windows, Microsoft Office Suite applications.

Please direct all reply correspondence to: careers@stellarbt.com